

# ST. JACOBS FARMERS' MARKET

## DAILY VENDOR LINE UP PROCEDURE

For years we have been looking for a fair way for vendors to receive a space in line on a first come first serve basis without risking personal health or safety by camping out in a lot or on the road. We have found that solution.

Now we will be having vendors call into the main market line and leaving a telephone message with their name and booth name (if applicable). Messages will only be accepted as a space in line if they are left no earlier than 10:00pm EST the evening before the market day and will only be accepted until 5:30am EST. Messages will be taken in order and will determine the order that we call vendors to the desk. Please note that we will still be placing produce vendors first but produce vendors must also call in and state the word produce in their message. Set up will still begin at 6:00am as per usual and you must be here in person to claim your spot in line. Anyone who is late will be placed after all other callers have been placed. Anyone who does not call will be taken first come first served as per usual.

If an unforeseen issue such as a market telephone system failure or power failure occurs then a numbered draw will occur at 5:45am to determine the line up.

**Please note:**

- Calls must come from the vendor and cannot be made by others on their behalf.
- Messages must be left in a very clear speaking voice. If a message is not understandable it will not be taken as a space in line, therefore it is advisable to make the call from a land line as opposed to a cell phone to ensure clarity
- Messages that come in before 10:00pm, according to the time stamp on our voicemail system, will be ignored

**Market Office Line: 519-747-1830 ext 0**